

Session - 2024 - 25

Meeting I

21-08-2024

A meeting of IOAC was held on 21<sup>st</sup> August 2024 at 11:30 a.m. in the Principal's office of R.G.M. Govt college, Joginder Nagar.

Members present : As per the attendance sheet

Dr. Deepak Mohan, Coordinator IOAC welcomed the members for the IOAC meeting.

Hon'ble Principal Madam welcomed all for the meeting and in her opening remarks mentioned a few achievements of the college and faculty members.

The Principal madam asked the members to gear up the academic activities for the session.

The regular agenda items were taken for the discussions.

Item No. 1. Confirmation of the minutes of the IOAC Meeting held on 4<sup>th</sup> May, 2024.

Resolution Since there were no comments or corrections, the minutes were confirmed.

Item No. 2. Action taken Report.

Discussion. Report on the action taken on the decisions of the IOAC at

its meeting held on 4<sup>th</sup> May, 2024 was noted.

Resolution. All the actionable points were complied with.

### Item No. 3.

In view of the State Level college ranking, Principal madam discussed different points regarding Self Assessment Report.

A Data Collection Committee was formed and instructions were issued to collect the data upto 10<sup>th</sup> September, 2024.

### Item No 4. Institutional Development Plan.

The Principal madam directed Dr. Deepak Mohan the Coordinator IQAC to prepare a five-year Institutional Development Plan.


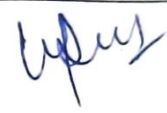




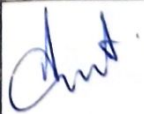
### Item No. 5.

The chairperson announced the formation of the College Chronicle Newspaper, and all the teaching and non-teaching staff will be requested to submit their activities or creative contributions to the IQAC.

### Item No. 6

Effective measures will be taken to inform all the students about the various facilities available within the college so that they can be utilized.

properly and effectively.  
Item No 7. Memorandum of understanding  
Members who attended the meeting

1.	Prof. Suneeta Singh	Chairperson	
2.	Dr. Deepak Mohan	Coordinator	
3.	Dr. Upma Dhiman	Member	
4.	Ms. Manju Bala	Member	
5.	Ms. Vidhu Bhardwaj	Member	
6.	Dr. Smriti Thakur	Member	
7.	Dr. Shrawan Singh	Member	
8.	Dr. Vishal Kumar	Member	
9.	Ms. Arti Sharma	Member	
10.	PTA President		

## Action taken Report

Item No. 1.

Noted & confirmed

Item No 2

Noted and confirmed

Item No. 3.

The committee constituted to prepare the Self Assessment Report for the state level ranking of colleges collected the required data under different components from various sources and prepared a comprehensive report

Item No. 4

Dr. Deepak Mohan prepared the Institutional Development Plan for five years and submitted the same in the office

Item No 5

All departments have been directed to report staff achievements and other ongoing activities to be included in the newsletter

Item No 6.


Noted and students have been informed about the same.

Item No 7 - 1. Memorandum of Understanding (MOU) on Academic and Extension cooperation between Department of Music and Pratibha Spandan Charitable Society

Himachal Pradesh has been signed on  
24<sup>th</sup> August 2024

2. MoU has been signed with Sri Sai University for student Exchange Programs and Lab visits etc
3. Department of Commerce has signed a MoU with Security Exchange Board of India and NSDL.

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Principal  
RGM Govt College  
Principal  
Joginder Nagar, Distt. Mandi (H.P.)

A meeting of IOAC was held on <sup>10th sept.</sup> ~~31st August~~, 2024 at 1 PM in the Principal's office of R.G.M. Govt College, Joginder Nagar.

Members present. As per the attendance sheet

Dr. Deepak Mohan, Coordinator IOAC welcomed the members for the IOAC meeting.

Different agenda items were taken for the discussion.

Item No. 1. Confirmation of the minutes of the IOAC meeting held on 21-08-2024.

Since there were no comments or corrections, the minutes were confirmed.

Item No 2. Action taken report.

Report on the action taken on the decisions of IOAC at its meeting held on 21<sup>st</sup> August 2024 was noted.

All the actionable points were complied with.

Item No. 3. In order to unlock and nurture inner strengths and talents of the students the college will collaborate with

## Perfect Institute, Joginder Nagar.

Item No. 4 The college will collaborate with HCL technologies to organize a recruitment drive aimed at providing career opportunities for the students.

Item No. 5 Keeping in view the present need, the students will be educated about essential financial concepts and practices such as budgeting, saving & investing, for their financial independence. A webinar was proposed.

Item No. 6 A drug awareness programme will be organized in collaboration with Nehru Yuva Kendra to sensitize students about the harmful effects of drug abuse.

Item No. 7 As a green initiative One Grid Solar Power Plant with the capacity of 15 KW to be installed to save power.

### Item No. 8


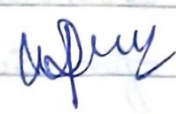

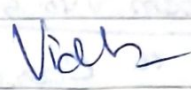


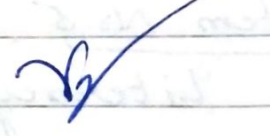
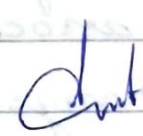
MOU's proposed with

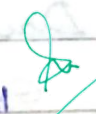
(i) National Medicinal Plants Board,

Ministry of AYUSH Govt of India

(ii) Organic with Love

Members who attended the meeting

1. Prof Suneeta Singh Chairperson
2. Dr Deepak Mohan - Coordinator 
3. Dr Upma Dhiman Member 
4. Ms. Manju Bala Member 
5. Ms. Vidhu Bhardwaj Member Vidh 
6. Dr Smriti Thakur " 
7. Dr Shrawan Singh " 
8. Dr Vishal kumar " 
9. Ms. Asti Sharma " 
10. PTA President "

  
Principal  
RGM Govt. College  
Joginder Nagar, Distt. Mandi (H.P.)

Principal

## Action Taken Report

Item No 1. Noted and confirmed.

Item No 2. Noted and confirmed.

Item No 3. A motivational speech was delivered on "Unleashing your Potential for Success" by Perfect Institute, Joginder Nagar on 11th Sept 2024. 148 students attended the lecture.

Item No. 4. One day seminar on "Career Opportunities in HCL Technologies" was organized on 13th Sept. 2024. The programme was attended by 120 students.

Item No 5. A webinar on "Financial Literacy Awareness" was organized in association with Securities Exchange Board of India (SEBI) and NSDL on 14th October 2024. The programme was attended by 87 students.

Item No 6 Drug Monitoring Unit at R.G.M Govt. College, Joginder Nagar in collaboration with Awakening Group of Narcotics Anonymous and Nehru Yuva Kendra, held an interaction programme on 28th October 2024 in the conference Hall.

The programme was attended by various former drug addicts, Mr Sameer from Narcotics Anonymous, Sh. Sini Kapoor, SHO Joginder Nagar, Teachers and students of R.G.M. Govt College, Joginder Nagar

Item No. 7 A Solar Power Plant with 15 KV capacity has been installed in the Administrative Block of the college

Item No. 8 - An MoU has been signed with National Medicinal Plant Board, Ministry of Ayush, Govt. of India to promote and support the cultivation, conservation and sustainable management of medicinal plants. The MoU was signed on 17th Sept. 2024.

An MoU has been signed with "Organic with Love" which will enable the students to participate in various workshops.

Principal  
RGM Govt College  
Joginder Nagar (H.P.)  
Principal

## Meeting - 3

Session. 2024. 25

14-11-2024

A meeting of IOAC was held on 14<sup>th</sup> Nov. 2024 at 11 AM in the Principal's office.

Dr. Deepak Moran, Coordinator, IOAC, extended a warm welcome to the Principal madam who was recently appointed to the college and all the members.

The Honorable Principal Ma'am also welcomed the members and, in her opening remarks appreciated the achievements of the college and faculty. She further urged the members to expedite the ongoing activities during the remaining part of the session.

Different agenda items were taken up for the discussion.

Item No. 1 Confirmation of the minutes of IOAC meeting held on 10-09-2024. There were no comments, hence the minutes were confirmed.

Item No 2 - Action taken report

All the actionable points were complied with.

Item No 3 - ~~Annual~~ The mid term examinations

It was resolved in the meeting that the mid term examinations for the session 2024-25 will be conducted in the second week of December. All the teachers will be instructed to complete the evaluation of answer sheets and finalize the assessment work prior to the commencement of the winter vacations.

#### Item No. 4 Geography Awareness Week

The proposal submitted by the Department of Geography to organize Geography Awareness Week in the third week of November was discussed by the IOAC. It was decided in the meeting that the proposed programme will be conducted during the third week of November.

#### Item No. 5 Memorandum of Understanding



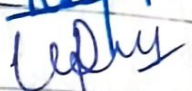







The proposal of Department of Botany to have an MOU with Haxi Industries, Ner-chowk, to promote industries-academia research and training cooperation, has been discussed in the meeting.

The proposal of Department of Commerce to sign an MOU with a Mumbai-based NGO "EARTH NIRMIT" was also discussed.

Item No 6. "Financial Literacy and Awareness Programme."

The proposal of Department of Commerce to conduct a "Financial Literacy Awareness Programme" in association with "Earth Nimit" was discussed in the meeting.

Members who attended the meeting

1. Ms. Nisha Vaidya - Chairperson 
2. Dr. Deepak Mohan - Coordinator 
3. Dr. Upma Dhiman - Member 
4. Ms. Manju Bala - " 
5. Ms. Vidhu Bhardwaj - " 
6. Dr. Smriti Thakur - " 
7. Dr. Sharwan Singh - " 
8. Dr. Vishal Kumar - " 
9. Ms. Arti Sharma - " 
10. PTA President - " 

  
Principal  
RGM Govt. College  
Joginder Nagar, Distt. Mandi (H.P.)

## Action Taken Report

Item No. 1. Noted and confirmed

Item No. 2. Noted and confirmed.

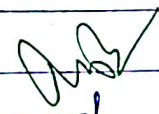
Item No. 3. The mid-term examinations have been scheduled to be held in the second week of December. The House-Examination Committee has been directed to complete all the formalities related to the conduct of examination like printing of question papers and answer scripts.

Item No. 4. The "Geography Awareness Week" was organized w.e.f. 18<sup>th</sup> Nov. 2024 to 22<sup>nd</sup> Nov. 2024. The students visited Palampur Science City and Sourabh Van Vihar. A documentary film "The Secrets of the Sea: From Kerala to Ladakh" was also screened.

Item No. 5 Department of Botany signed an MoU with Harsi Industries Nerchowk on 29<sup>th</sup> Nov. 2024 for three years. This will promote Industries - Academia Research and Training cooperation to enhance the holistic development of the students.

An MoU with "Earth Nizmit" a Mumbai based NGO was also signed on 28<sup>th</sup> Nov. 2024. The purpose was to cultivate an ecosystem of financial excellence and prepare the students for impactful finance career.

Item No. 6 A Financial Literacy and Awareness Programme was organized on 28<sup>th</sup> Nov. 2024 in association with "Earth Nizmit". 40 students were selected by the NGO as interns.

  
Principal  
RSM Govt. College  
Joginder Nagar, Distt. Mandi (H.P.)

## Meeting - 4

Session - 2024-25

21-12-2024

A meeting of IOAC was held on 21<sup>st</sup> Dec. 2024 at 2 PM in the Principal's office.

Dr. Deepak Mohan, Coordinator welcomed all the members and apprised all about the agenda items to be taken up for discussion.

Different agenda items taken up in the meeting are as follows:

Item No. 1 Confirmation of the minutes of IOAC meeting held on 14<sup>th</sup> Nov. 2024.

Since, there were no corrections, the minutes were confirmed.

Item No. 2. Action taken report

Report on the action taken on the decisions of IOAC at its meeting held on 14-11-2024 was noted. All the actionable points were complied with.

Item No 3. AQAR for the session - 2023-24.

All the members of NAAC committee were directed to complete the AQAR for the session 2023-24 and upload it on the portal. The members were advised to expedite the process as the portal would be open for access for a limited period of time.


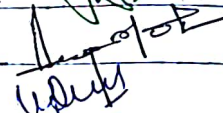
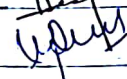
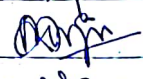

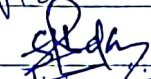

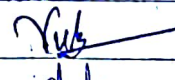

Item No. 4 CSCA & Annual Prize Distribution

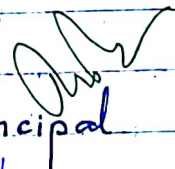
Function for the session: 2024-25.

The CSCA cultural function was scheduled for 28<sup>th</sup> or 30<sup>th</sup> Dec 2024.

It was decided that the Annual Prize Distribution Function will be held in the third week of February after the winter vacations.

The meeting was attended by the following members.

- |                      |             |   |
|----------------------|-------------|---|
| 1. Ms Nisha Vaidya   | Chairperson |    |
| 2. Dr. Deepak Mohan  | Coordinator |    |
| 3. Dr. Upma Dhiman   | Member      |    |
| 4. Ms. Manju Bala    | "           |   |
| 5. Ms Vidhu Bhardwaj | "           |  |
| 6. Dr. Smriti Thakur | "           |  |
| 7. Dr. Shrawan Singh | "           |  |
| 8. Dr. Vishal kumar  | "           |  |
| 9. Ms. Arti Sharma   | "           |  |

  
Principal  
Principal  
Principal  
Principal



A meeting of IOAC of R.G.M. Govt College, Jaginder Nagar was held on 4<sup>th</sup> March 2025 in the Principal's office. Dr. Deepak Mohan, the Coordinator, welcomed all the members and briefed them about the agenda items scheduled for discussion.

Different agenda items which were taken up for discussion are as follows

Item No. 1 - Confirmation of minutes of IOAC meeting held on 21<sup>st</sup> Dec. 2024. There was no correction, hence the minutes were confirmed.

Item No. 2 - Report on the action taken on the decisions of IOAC at its meeting held on 21<sup>st</sup> Dec. 2024 was noted, and all the actionable points were complied with.

Item No. 3 -

All the members of NAAC committee were once again instructed to complete the AQAR for the session 2023-24 and be prepared for the final upload as soon as the portal opens.

Item No. 4 - The Drug Monitoring Unit of the institution was instructed to

intensify its efforts against the drug abuse within the college. They were also directed to conduct a thorough inspection of the college premises and the surrounding areas to ensure that the students are not involved in any drug related activities.

#### Item No. 5

The proposal from the Placement and Career Guidance Cell of the college to organize a Rozgar Mela on campus on 7<sup>th</sup> March has been taken up by the IOAC. The Placement Cell has proposed to invite three companies from both within and outside the state offering around 700 vacancies.

#### Item No. 6

It was decided in the meeting that students who had not appeared for their house examination would be given an opportunity to take the exam upto 6<sup>th</sup> March 2025.

Item No. 7, It was unanimously agreed that the staff fund will be contributed exclusively by the teaching staff.

It was also resolved that expenses incurred during official functions or retirement events will be shared jointly by both teaching and non-teaching staff.

The meeting was attended by the following members

1. Ms. Nisha Vaidya Chairperson
2. Dr. Deepak Mohan Coordinator
3. Dr. Upma Dhiman Member
4. Ms. Manju Bala "
5. Ms. Vidhu Bhardwaj "
6. Dr. Smriti Thakur "
7. Dr. Shrawan Singh "
8. Dr. Vishal kumar "
9. Ms. Arti Sharma "

Principal  
Principal  
BCH Govt. College  
Joginder Nagar, Distt. Mandi (H.P.)

## Action Taken Report

Item No. 1 Noted and confirmed

Item No. 2. Noted and confirmed

Item No. 3. - All the NAAC committee members have assured the IOAC that the report is ready and will be uploaded as soon as the portal opens.

Item No. 4.

A thorough inspection of the college premises was conducted by the Drug Monitoring Unit to identify any drug related activity. Informative pamphlets highlighting the dangers and harmful effects of the drug abuse were displayed on various walls across the campus. The score sheet issued by Higher authorities has been duly prepared & signed by the Chairman of the Municipal Committee and Medical officer of the Civil Hospital, who also paid a visit to the campus. The same has been forwarded to the Block Medical officer at Padhar for further action. Additionally, the NGO "Narcotics Anonymous" has been contacted to organize a programme in the college, during which students will be counseled on dangers of drug abuse.


Item No 5

A Rozgar Mela was organised on 7<sup>th</sup> Mar, 2025 on the college campus, with enthusiastic participation from students across all streams. Three companies- Job Coachs.com from Chandigarh, Z plus Securities from H.P. and PI Soft Information Pvt. Ltd, took part in the event.

Item No. 6

All the teachers conducted examinations for the remaining students and completed the assessment process

Item No. 7 The agenda taken up for the discussion was complied with

  
Principal  
RSM Govt College  
Jaginder Nagar, Distt. Mandi (H.P.)

Session  
2024-25

## Meeting No. 6

08-04-2025

An IOAC meeting was convened on March 8, 2025 at 11 AM in the Principal's office. Dr. Deepak Mohan, the IOAC coordinator, extended a warm welcome to all members, marking it as the final meeting of the 2024-25 session. In her opening remarks, the Principal welcomed everyone and briefed the members on the various agenda items scheduled for discussion.

Different agenda items taken up for discussion

Item No. 1 Confirmation of the minutes of IOAC meeting held on ~~30~~ 4<sup>th</sup> March, 2025. There was no correction, hence the minutes were confirmed.

Item No. 2 Report on the action taken on the decisions of IOAC at its meeting held on 4<sup>th</sup> March, 2025 was noted. All the actionable points were complied with.

Item No. 3. Induction Programme.

The committee proposed to start an induction program for the new students to familiarize them with the various courses currently offered in the college, as well as new courses proposed for the upcoming session. Students will also

be guided about the career opportunities available after graduation.

#### Item No. 2

Keeping in view the proposed implementation of NEP 2020 from the new session, the Prospectus Committee was instructed to prepare new guidelines to be included in the Prospectus for the session 2025-26.

The committee was also directed to highlight the changes that need to be incorporated into the Prospectus.

Various administrative committees will be constituted for the session 2025-26.

Item No. 3 Taking into account the continuous decline in the college's student strength, new subject combinations with better scope and improved career opportunities should be explored and offered to the students.

#### Item No. 6

The college has planned to introduce an RFID system in the library from the session 2025-26, to provide students with better access to the various facilities available. In this context, it has been proposed that an enhanced fee for the preparation of digital I-cards

will be charged from the students

Item No. 7

Since several posts are lying vacant in the college, it has been proposed that the higher authorities be apprised of the current situation regarding these vacancies, keeping in view the best interest of the students

Item No. 8





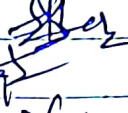
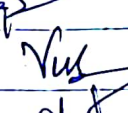
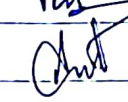
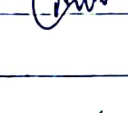
The IQAC proposed to establish a Botanical Garden in the premises to let the students informed about common local flora in the region.

Item No. 9 A register will be maintained to track the academic pursuits of the college's outgoing students. A register for the visitors will also be maintained.

Item No. 10

As per the directions of the higher authorities, starting from the session 2025-26 session, students will be required to submit a declaration form stating that they will not use drugs. This form will be submitted along with the admission form.

Following members of the committee attended the meeting

1. Ms Nisha Vaidya Chairperson 
2. Dr Deepak Mohan Coordinator 
3. Ms Manju Bala Member 
4. Ms Vidhu Bhardwaj " 
5. Dr. Smriti Thakur " 
6. Dr. Shrawan Singh " 
7. Dr. Vishal Kumar " 
8. Ms Asti Sharma " 

  
Principal

Principal  
P.G. Govt. College  
Jagdish Nagar, Distt. Mandi (H.P.)

## Action Taken Report

Item No. 1 - Noted and confirmed

Item No. 2 - Noted and confirmed

Item No. 3 - The Induction Programme will be conducted for fresh students, as soon as college reopens.

Item No. 4 - Various administrative committees have been constituted by the Principal for the session 2025-26. Guidelines regarding NEP. 2020 are still awaited.

Item No. 5 - The possibility of introducing new subject combinations is still being worked out.


Item No. 6 - The RFID installation process is being carried out in the library and expected to be completed soon.

Item No. 7 - The higher authorities have been intimated about the vacant positions in the college.

Item No. 8 - The proposal for Botanical garden has been prepared by the Department of Botany and finalized by I.A.C. The proposal has been sent to RIISM Joginder Nagar for approval of grants.

Item No 9. The ministerial staff has been told to maintain a register for the same

Item No 10. Format for declaration regarding no use of drugs has been downloaded. This will be incorporated in the prospectus.

  
Principal  
K. J. Somaiya Institute of Technology  
Mumbai (M.P.)

An IOAC meeting was held on 16-05-2025 at 11 AM in the Principal's office. After formal welcome, everyone present in the meeting was briefed on various agenda items scheduled for discussion.

Following agenda items were taken up for the discussion.

Item No. 1 - Minutes of the IOAC meeting held on 8<sup>th</sup> April 2025 were confirmed.

Item No. 2 - Report on the action taken on the decisions of IOAC at its meeting held on 8<sup>th</sup> April 2025 was noted. All the actionable points were complied with.

Item No. 3 - Requisitions from various departments for the purchase of essential items to ensure the smooth conduct of academic activities have been received. After a detailed review of these requests, the IOAC has resolved to procure all the required items through Government e. Marketing (GEM) portal. The procurement process has accordingly finalized.

Item No. 4 - The purchase committee for the purpose has been constituted and

sent to the Higher authorities for approval.

Item No. 5 - It was decided in the meeting to relocate the boxing ring to a more suitable location within the campus. Necessary work in this regard has already been initiated.

Item No. 6 The evaluation work has commenced at the center in accordance with the instructions received from the university.

Following members of the committee attended the meeting

1. Ms. Nisha Vaidya Chairperson

2. Dr. Deepak Mohan Coordinator

3. Dr. Upma Dhiman Member

4. Ms. Manju Bala "

5. Ms. Vidhu Bhardwaj "

6. Dr. Smriti Thakur "

7. Dr. Shrawan Singh "

8. Dr. Vishal Kumar "

9. Ms. Asti Sharma "

Principal  
RGM Govt College  
Jugmeer Nagar, Distt. Mandi (H.P.)